

輔仁大學宿舍服務中心

113學年度第2學期第3次候補申請須知

114.1.22

一、第3次候補作業須知：

1. 113 學年度第 2 學期有宿舍者，務必向所屬宿舍報備，放棄床後完成後才可候補（程序未完成，視同候補不成功）。若候補抽中，非屬學期中轉換宿舍。
2. 第 3 次候補作業採先抽籤，後志願選填，再分發。有抽中宿舍者，進行志願選填作業。候補床位具分布零散之特性，建議直接志願選填，無選填室友。志願以三個為限，如無志願選填或資料不全者，由系統安排床位，結果依實際為準。
3. 如為身心障礙學生請檢附身心障礙手冊；低收（中低收）入戶子女請檢附縣市政府核發之低收(中低收)入戶證明，掃描寄至本中心電子信箱^{註1}審核。
4. 如戶籍資料與原始資料不符請檢附戶籍謄本（為確認設籍 1 年以上，其記事欄不可省略），掃描寄至本中心電子信箱^{註1}審核。
5. 本公告如有未盡事宜，本中心保留修改及補充之權利，並以本中心網站^{註2}公告為依據。

註 1 宿舍服務中心電子信箱：dsc20201020@gmail.com

註 2 宿舍服務中心，網址：
<http://www.dsc.fju.edu.tw/index.jsp#&panel1-1>



註 3 學生資訊入口網，網址：
<https://portal.fju.edu.tw/student/>



註 4 輔仁大學宿舍服務資訊網，網址：
<https://dorm.fju.edu.tw/dormstu/#/home>



註 5 台新銀行學雜費入口網，網址：
<https://school.taishinbank.com.tw/PORTAL/Auth/Login.aspx>



二、時程表：

日期	項目	說明
114.02.04 (二) 08:00 至 114.02.05 (三) 16:00	線上住宿 登記申請	<p>須以單一帳號 (LDAP) 至以下兩項系統完成登錄，逾期不予受理：</p> <ol style="list-style-type: none"> 1. 輔仁大學學生資訊入口網^{註3}→校內系統選單→學生資訊管理系統→登入後，請確認基本資料表正確無誤，未填寫學生行動電話欄位將無法申請。 2. 輔仁大學宿舍服務資訊網^{註4}→住宿申請作業→申請住宿登記。
114.02.06 (四) 10:00	抽籤公告 名單	請自行至輔仁大學宿舍服務資訊網 ^{註4} 查詢。
114.02.06 (四) 10:00 至 16:00	志願選填	<ol style="list-style-type: none"> 1. 須以單一帳號 (LDAP) 至輔仁大學宿舍服務資訊網^{註4}完成登錄，逾期不予受理。 2. 候補床位具分布零散之特性，建議直接志願選填。 3. 志願以三個為限，如無志願選填或資料不全者，由系統安排床位，結果依實際為準。
114.02.12 (三) 12:00	床位公告 名單	請自行至輔仁大學宿舍服務資訊網 ^{註4} 查詢。
114.02.12 (三) 至 114.02.14 (五)	繳住宿費	<ol style="list-style-type: none"> 1. 繳費單至台新銀行學雜費入口網^{註5}下載。 2. 逾期未繳款者，即取消床位，不再另行通知。 3. 辦理住宿貸款或低收入戶校內住宿費補助者，務必於繳費截止前繳納保證金，以保留床位。
114.02.14 (五) 至 114.02.16 (日) 每日 9:00~17:00	入住作業	<p>學生辦理入住須備妥並繳交予各宿舍櫃台：</p> <ol style="list-style-type: none"> 1. 已繳費之住宿繳費單憑證。 2. 個人電匯授權同意書 (至輔仁大學宿舍服務資訊網^{註3}設定退費帳號後下載)。 3. 學生本人之郵局存摺封面 (含帳號那面) 影本 (為確認是否為本人資料，請勿提供金融卡影本)。 4. 用作門禁使用之學生證 (悠遊卡)。

Fu Jen Catholic University Dormitory Service Center

The 3rd Waiting List Application Instructions for Spring Semester 2025 (The Second Semester of 2024-2025 Academic Year)

01.22.2025

I. The 3rd Waiting Application Instructions:

1. **For the spring semester, students who have been assigned a dorm room must report to their respective dormitory and formally giving up their bed before they can be placed on the waiting list.** If the process is not completed, it will be considered as an unsuccessful waiting list application. If you are selected in the waiting list, it will not be considered as a dormitory change during the semester.
2. The 3rd waiting list process will begin with a lottery, followed by the selection of dormitory preferences and room assignments. Since the available beds are scattered and distributed across various dormitories, it is recommended to directly select preferences. Students may choose up to three preferences. **If no preferences are selected or the information is incomplete, the system will assign a bed based on availability.**
3. **Students with disabilities are kindly requested to provide the proof of disability identification card, and students from low, lower-middle income households are kindly asked to submit a certificate of low, low-income status issued by the local government. Please scan and send these documents to the center's email address¹ for review.**
4. If the household registration information does not match the original documents, please provide a copy of the household registration transcript (to confirm that residence has been established for over one year, with no missing details).
5. The center reserves the right to make any changes or additions to this announcement, which will be shared through the center's official channels.

1: Dormitory Service Center Email:dsc20201020@gmail.com

2: Fu Jen Catholic University Dormitory Service Center website:

<http://www.dsc.fju.edu.tw/index.jsp#&panel1-1>



3: Fu Jen Catholic University Student Information Portal website:

<https://portal.fju.edu.tw/student/>



4: Fu Jen Catholic University Dormitory Service website:

<https://dorm.fju.edu.tw/dormstu/#/home>



5: Taishin Tuition Payment portal:

<https://school.taishinbank.com.tw/PORTAL/Auth/Login.aspx>



II. Schedule:

Date	Item	Details
2025.02.04 (Tue) 08:00- 2025.02.05 (Wed) 16:00	Waiting list Application	Students Use LDAP account to log into the following two systems: Late registration will not be accepted. 1. FJCU Student Portal ³ → System Menu → Student Information Management System→ After logging in, please confirm that your basic information is correct. Applications will not be accepted if the student's Mobile Phone Number is not filled in. 2. FJCU Dormitory Service website ⁴ → Dormitory Application Progress → Apply for Dormitory Registration.
2025.02.06 (Thu) 10:00	Waiting list: List announcement	Students can view the results on the FJCU Dormitory Service website. ⁴
2025.02.06 (Thu) 10:00–16:00	Waiting list: Preference selection	1. Students can login to the FJCU Dormitory Service website ⁴ with their LDAP account to choose preferences. Late registration will not be accepted. 2. Since the available beds for waiting list are scattered and distributed across various dormitories, it's recommended to directly select your dormitory preferences. 3. You can choose up to three dormitory preferences, If you don't select any preferences or provide incomplete information, the system will assign you a bed based on availability.
2025.02.12(Wed) 12:00	Waiting list: Bed announcement	The results will be announced on the FJCU Dormitory Service website ⁴ .
2025.02.12(Wed) – 2025.02.14(Fri)	Waiting list: Payment	1. Students can download the payment form from the Taishin Tuition Payment Portal ⁵ . 2. Late payments will result in cancellation without further notice. 3. Those applying for a dormitory loan or low-income housing subsidy must pay their deposit before the payment deadline to secure their bed.
2025.02.14(Fri) - 2025.02.16 (Sun) Every day between 09:00-17:00	Check-in	Those checking in must submit: A) Proof of payment. B) A letter of authorization for personal wire transfer. C) A copy of the post office deposit book cover. (showing the account number) D) Student ID card (EasyCard) is used as an access card.