

輔仁大學宿舍服務中心

114 學年度第 1 學期延後退宿申請須知

114.11.28

一、申請日期：

- (一) **114.12.11 (四) ~12.19 (五) 每日上午 8:00~16:00**，逾期不候。
- (二) 延後退宿以三日 (115.01.19 (一) ~01.21 (三) 每天中午 12:00 前退宿) 為限，如超出三日則應申辦寒假住宿登記。
寒假住宿或搬入宜聖宿舍者^{註1}，無需申請延後退宿。

二、申請方式：

請住民持「[輔仁大學住宿學生提前入住及延後退宿申請單](#)」至所屬單位（僑陸生須經僑陸組、外籍生須經國教處、住宿生因系所課程或特殊需求，須經系所單位）核章後，送宿舍服務中心審查。

三、收費標準：依「[輔仁大學住宿學生提前入住、延後退宿收費標準](#)」。

四、繳費方式：

- (一) 繳費單：請於 **114.12.27 (六) ~115.1.5 (一)** 至「台新銀行學雜費入口網下載」，網址：<https://reurl.cc/Yjlkmd>
- (二) 若於繳費後不住者，不予退費，請審慎考慮。
逾期未繳納者，即視為放棄申請，不再另行通知。



五、入住與退宿：

- (一) 延後退宿者，憑繳費單入住。
- (二) 延後退宿者，請依申請最後退宿日中午 12:00 前退宿。
115.01.19 (一) ~01.21 (三) 每天中午 12:00 前退宿。

註 1：寒假住宿或搬入宜聖宿舍者，無須申請延後退宿，可於 115.01.18~01.19 住宿原宿舍，免收住宿費，冷氣費每日 50 元（使用者付費）。115.01.20 (二) 11:00 前遷出，並搬至所屬宿舍。

Fu Jen Catholic University Dormitory Service Center

Notice Regarding Late Check-Out for Fall Semester 2025 (114-1 Semester)

2025.11.28

I. Application Dates:

1. Application Dates from **Dec 11 (Thu) to Dec 19, 2025 (Fri), from 8:00 AM to 4:00 PM**. Late applications will not be accepted.
2. Late check-out is permitted for up to three days (before 12:00 PM daily on Jan 19–21 (Mon–Wed), 2026 check-out). If the stay exceeds three days, winter break registration procedures must be completed.

Residents of winter accommodation or moving into Yi-sheng Dorm¹ don't need to apply for late check-out.

II. Application Procedure:

Accommodation students are required to prepare the 'Fu Jen Catholic University Dormitory Residents Early Check-In and Late Check-Out Application Form'. Please take the application form to your respective unit (overseas students and mainland students' documents must have been endorsed by the Overseas Students Office, foreign students' doc. must have been endorsed by the Office of International Education, and the General students' doc. must be endorsed by the Department) for approval and then submit it to the Dormitory Service Center for review/approval.

III. Fee Standards: refer to the 'Fu Jen Catholic University Fee Charging Standard for Early Check-In and Late Check-Out Regulations'.

IV. Payment Method:

1. Payment form : Please download the payment form from the **Taishin Tuition Payment portal** from **Dec 27, 2025 (Sat) to Jan 5, 2026 (Mon)** at the following link:
<https://reurl.cc/Yjlkmd>
2. **Please bear in mind that there will be no refunds for those who have paid but do not reside.** Failure to pay by the deadline will be considered as an abandonment of the application, and no further notice will be given.



V. Check-in/Check-out:

1. For **Late Check-Out**, please present your payment receipt at your respective dormitory.
 2. For those with late check-outs, please check out by noon (12:00 PM) on the requested final check-out date. **Before 12:00 PM daily on Jan 19–21 (Mon–Wed) check-out.**
- 1: Residents staying in winter or moving into Yi-sheng Dorm don't need to apply for late check-out. You can stay in your original dormitory from Jan 18 to Jan 19, and the accommodation fee will be waived, but a daily air conditioning fee of NT\$50 will be charged (user pays). Residents must move before 11:00 AM on Jan 20 (Tue), 2026.